



Memorandum

TO: THE INTERNATIONAL TOUCH FOOTBALL COMMUNITY
FROM: TOUCH FOOTBALL AUSTRALIA (HOST NATION)
SUBJECT: 2015 FIT TOUCH WORLD CUP MEMO
DATE: 29 MAY 2014



2015 TWC Memo: 29 May 2014

Please find below and enclosed the latest information on the 2015 Federation of International Touch (FIT) World Cup (2015 TWC) to be held at C.ex Coffs International Stadium, Coffs Harbour.

Women's 27's Division

Please be advised that the FIT Board have ratified the Women's 27's as the confirmed senior age group for Women for the 2015 TWC. This will be for the 2015 TWC only and therefore the advertised Women's 30's division will not be offered. The Senior Mixed division will remain as over 30's. The actual Memo is attached.

We understand that this will have an effect on many teams that have already commenced selection processes for the 2015 TWC.

Coffs Coast Travel

With the 2015 FIT Touch World Cup (2015 TWC) less than one year away, we trust that planning and preparations are on track. If there is anything we can do to assist, as Host Nation we are more than happy to help.

An external travel provider has been engaged to manage international travel logistics for Member Nations: Coffs Coast Travel. Member Nations are free to book their own travel arrangements but we can put you in contact with Coffs Coast Travel who are experts in this area and other tourism aspects to make your trip as enjoyable and stress free as possible.

Coffs Coast Travel contact details and offers are below and we encourage all Member Nations to make contact with Paul Kelly and his team to manage early their respective travel arrangements.

See Attachment: A for more information on Coffs Coast Travel's services and contact details.



Coffs Harbour Visitor Information Centre (VIC)

If you wish to enquire directly about accommodation in Coffs Harbour, the best central point is the Coffs Harbour Visitor Information Centre (VIC). Contact details are below:

- Website – www.coffscoast.com.au
- Email – tourism@coffscoast.com.au
- Phone – +61 2 6648 4990

The Coffs Coast region offers approximately 18,000 beds within 30 minutes of the venue. To assist with any enquiry please supply the VIC, player numbers, dates of stay and requirements for accommodation i.e. anticipated cost, stand and features

The booking process through VIC in line with above, follows:

- The VIC offers suitable accommodation options
- The Member Nations then confirms which property they would prefer and the VIC looks to secure the accommodation on their behalf
- A 20% deposit is required to secure the booking.

Updated Fees Schedule

In going through budgets for the event, FIT and the Host Nation have determined it necessary to modify levies. The update is in line with financial movements over the period as well as the FIT classification policy surrounding events which necessitated a further adjustment.

Details on the Team Fees and Individual Levies are listed briefly below:

The total levy is **\$525 AUD** per team and **\$260 AUD** per individual inclusive of local taxation requirements.

All fees listed herein are Australian Dollars (AUD) as per the FIT Policy.

As per the FIT process this payment must be made in stages and segmented to both the Host Nation and FIT. More details on this process will be communicated into the future with assistance from the relevant parties including invoicing once nominations are provided.

NOTE: All nations must ensure transaction fee costs are covered. Any short payment due to banking requirements will not result in the nation being financial with respect to participation.

- Teams Fee Breakdown:
 - **Host Nation Component – Is set at \$425 (GST inclusive) per team**
 - **FIT Component – Is set at \$100.00 (GST exclusive) per team**
 - **50% is due by 30 September, 2014**
 - **Remaining 50% is due by 30 November, 2014**
 - Team fees are non-refundable.
 - External circumstances may result in a refund such as 2015 TWC division is cancelled due to lack of team nominations.
 - Team nominations will only be accepted if Member Nations are financial with FIT.
 - Separate invoicing will be distributed by both parties upon entry.
 - Alternate arrangements will only be considered in exceptional circumstances.



- Individual Fee Breakdown:
 - **Host Nation Component – Is set at \$180.00 (GST inclusive) per team**
 - **FIT Component – Is set at \$80.00 (GST exclusive) per team**
 - All teams will be invoiced for a minimum of 15 participants per division (on the basis of an approximate rate of 14 players and one coach per team)
 - If teams anticipate that they will have more than this number, they are to indicate this so it can be included in the invoicing process
 - Teams will be invoiced by the Host Nation in **January 2015** for \$2,700 (GST inclusive) per team (for 15 participants) or additional if previously indicated with individual fees due **31 January, 2015**
 - Teams will be invoiced by FIT in **January 2015** for \$1,200 (GST exclusive) per team (for 15 participants) or additional if previously indicated with individual fees due **31 January, 2015**
 - The Online Registration process will conclude on 31 March, 2015 and all participants will need to be registered at this stage. Team lists will be audited and teams invoiced for any participant that has not been accounted for with payments due prior to the Tournament Briefing.
 - There may be the opportunity to register participants after this time but will incur a late payment fee and must be paid at the Tournament Briefing.

Below is a summary schedule of the above fee/payments information:

Item	Cost	Due Date
Host Nation Team Fees Deposit Due (50%)	\$212.50 (GST inclusive) per team	30 September, 2014
FIT Team Fees Deposit Due (50%)	\$50.00 (GST exclusive) per team	30 September, 2014
Host Nation Remaining Team Fees Due (50%)	\$212.50 (GST inclusive) per team	30 November, 2014
FIT Remaining Team Fees Due (50%)	\$50.00 (GST exclusive) per team	30 November, 2014
Additional Participants To Be Notified		31 December, 2014
Host Nation Individual Fees Due	\$180.00 (GST inclusive) per individual	31 January, 2015
FIT Individual Fees Due	\$80.00 (GST exclusive) per team	31 January, 2015
Online Registration Information Due		31 March, 2015
Final Individual Fees Due		27 April, 2015 (At Tournament Briefing)

Please note that Member Nations must bear any international transaction fees i.e. the amount of money that the Host Nation receives must be the full levy amounts.

Other

If there is anything we can do to assist you getting teams to the Touch World Cup, do not hesitate to contact me.

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ATTACHMENT: A

Visit beautiful Coffs Harbour Australia for the **2015 Touch World Cup**



**THE THRILL
OF A LIFETIME** 
AUSTRALIA 2015

REGISTER NOW FOR:

- * International Airfares negotiated especially for the World Cup.
- * Accommodation in Sydney &/or Brisbane.
- * Transport to Coffs Harbour
- * World Cup village shuttle bus around Coffs Harbour
- * Group village dinners
- * Touring after the tournament... stay longer and visit the Great Barrier Reef, Sydney, Melbourne, Gold Coast, Ayers Rock and more!

GROUP DEALS AVAILABLE..... BIG SAVINGS!

Contact the 2015 Touch World Cup Official Agents:

Coffs Coast Travel

www.cctravelservices.com.au

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