

Task Descriptions



Title: Regional Lead(s)

We are looking for individuals to take on these roles for the following regions

1. Midlands (Tigers and Panthers Combined)
2. North East (Raiders)
3. North West (Blades)
4. South East (Sharks and Taipans Combined)
5. South West (Saxons)
6. West (Wildcats)

Role Purpose:

- Management of all high performance activities within a region
- Devise the strategy, systems and tools required to get the best long term performance goals for the region and England touch
- Drive the growth, reach and profile and elite Touch within the region. This includes linking league franchises to the high performance setup
- Raise and the standard and reduce the inconsistencies across regions

Experience:

- Experience of managing remote teams of volunteers across regions/nationally required;
- Some understanding of building a high performance setup

Key dates:

- Jan 2020
 - Finalise all plans bookings and purchases for the season.
 - Release of Brief one for Regional Programme, inclusive of information regarding regional trials.
 - Advertise and appoint regional coaches
- Feb 2020
 - Ensure all positions in the committee are filled, including regional managers, treasurer, junior/open/senior/masters leads.
 - Ensure online kit items are correct and you're aware of deadlines for ordering. *(Note: Online kit Shop and ordering will be done centrally to take administration burden off the regions)*
- March/April 2020
 - Run first trial/development session by these dates.
- May 2020
 - Begin to reduce squad down to 16 player teams
 - Ensure Referee quotas can be met
- June 2020
 - Collect entry fees from players, to pay England Touch
- July 2020
 - Payment of entry fees
- August 2020
 - Submission of Teams via portal

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Qualifications: Not Applicable

Hours Required: 2-3 per week off season, 4-5 per week during the season (excluding tournament days)

Reports to: COO and High Performance Director

Line Management: Associated Regional Staff which will need to be recruited

Locations: Work from home and Tournament/Event Venues as/when required

Contract Type: 1 year term. Re-appointed yearly, post Nationals.

Salary: Voluntary Role, expenses paid via financial control within the region. Part of #OneEngland Rewards and Recognition scheme.

Skills and Qualities:

Person specification	E	D
Knowledge, experience and specialist skills (non-sports related)		
Delivering and converting strategic objectives into action with multiple stakeholders	X	
Knowledge and experience of sports development		X
Good communicator	X	
Strives for excellence and puts quality into everything they do.	X	
Able to delegate	X	
Be a strategic thinker and be able to plan ahead	X	
Proven capability to deliver and convert strategic objectives into action within community sport or equivalent		X
Experienced professional with relevant experience in both leadership and multiple project / multi-functional management		X
Political awareness and sensitivity and experience of advising teams how to navigate regional politics		X
Senior experience of managing and influencing individuals and multiple, complex stakeholders to achieve results		X
Proven project management experience and stakeholder relationship planning and delivery		X
Understanding Corporate Social Responsibility		X
Knowledge and experience of equity issues within sport		X
Knowledge of Touch (sports related experience)		
Enthusiastic about our sport	X	
Aware of the key agencies and partners that can support the role and work in partnership with them		X
Technical knowledge of the sport of Touch	X	

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Scope of Job/Key Elements

Main duties and Job Accountabilities	Measures and input required
Develop a structure and team to run the region on a permanent basis for elite touch. Not just for the Open and Senior National Events	Recruitment of a 3 person (Minimum) committee and relevant coaches into regional positions.
Formulate a high performance plan for the region moving forward	High performance plan finalised and executed
Run a high quality and fair selection process for Regional Teams and work with coaches to facilitate a training schedule for Nationals Events	Quality of performance at national events
Ensure Region makes payments on time for events and provides referees per tournament guidelines.	Payments schedules met Referee quota met
Execute on Performance outcomes developed in HP plan.	Performance Results over event and players selected into National Squads
Form, co-ordinate and implement a development team on a Regional scale to assist in future development work	Recruit, develop and coordinate the deployment of a team of coaches.
Work closely with the relevant stakeholders to ensure development across all levels of Touch within England	Build a team of Regional Development Officers, with the assistance of the National Development Manager <i>Cross over and work with Schools Development Officers</i>
Develop the player pathway to allow for the progression of all players (especially Youth and Women) players to the elite level	Clear communications across traditional and social media channels to show opportunities. Growth to where elite touch hasn't been before in the region.
Aid the development and progression of Referees through the organisation of courses, in conjunction with Coaching Courses and Training Manager and National Referee Managers	Quantity and badge level rise across regional referees Ensure that all coaches have opportunities to gain relevant badges
Aid the development of Coaches through the organisation of Community, Level One and Level Two coaching courses, in conjunction with the High Performance Director, Coaching Courses and Training Manager and Head of Development Pathways	Quantity and level rise across regional coaches Ensure that all coaches have opportunities to gain relevant coaching badges
Budget creation and management	Develop and manage a budget to assist in the upskilling / training or regional referees and coaches

Central Assistance:

England Touch will look to provide the following for all regions to adhere to:

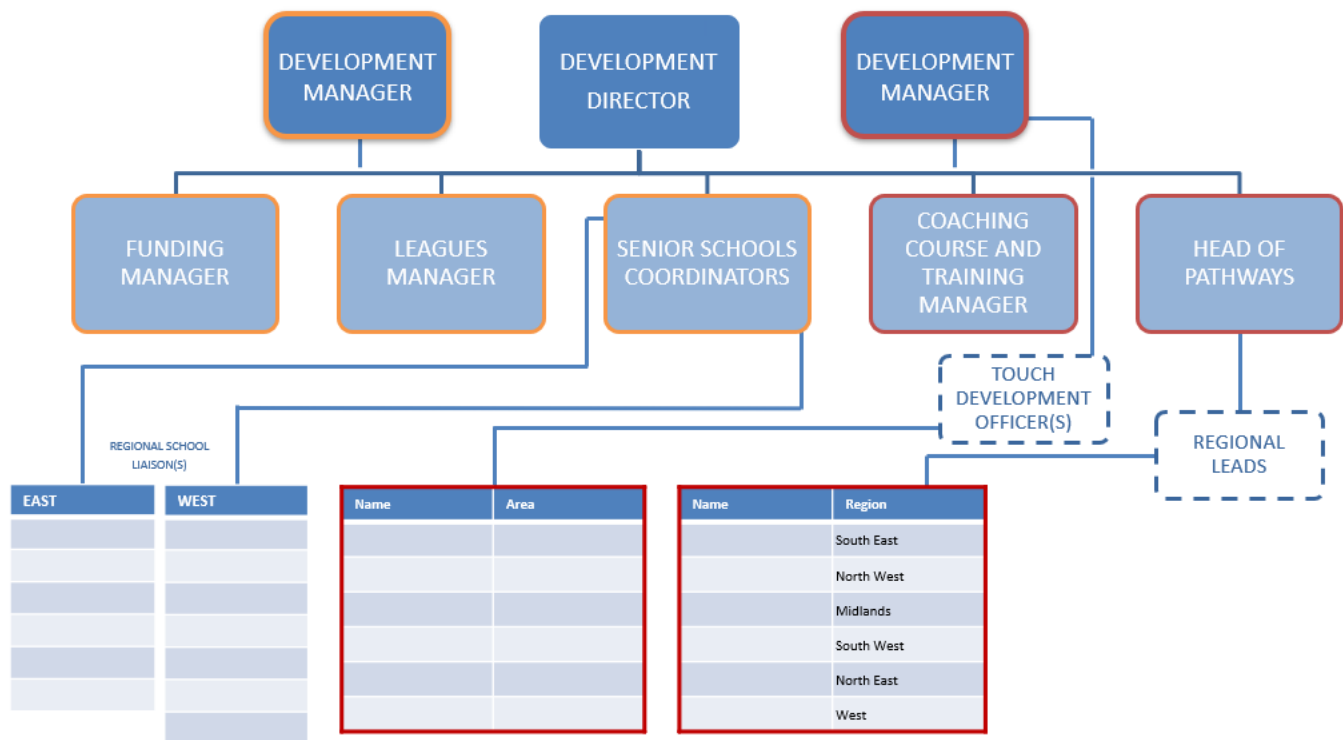
- Administration and Leadership structure
- Template timeline for regional set up
- Template documentation for each region to adapt to suit their region
- Template graphics for promotion of trials and events

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Organagram:

Role within the wider association



Regional Structure

